

Google

Classroom



STUDENT GUIDE

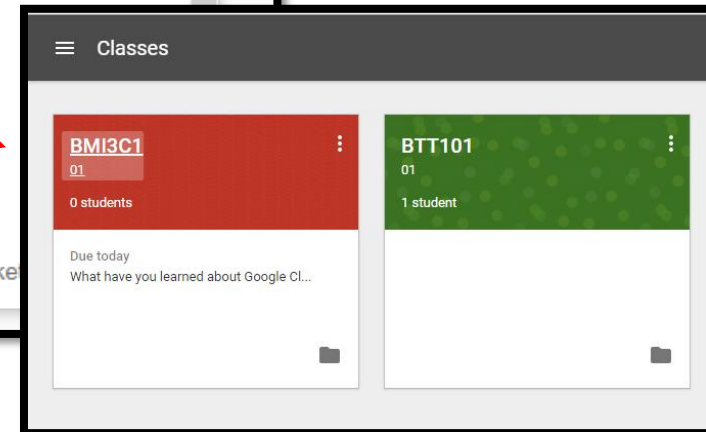
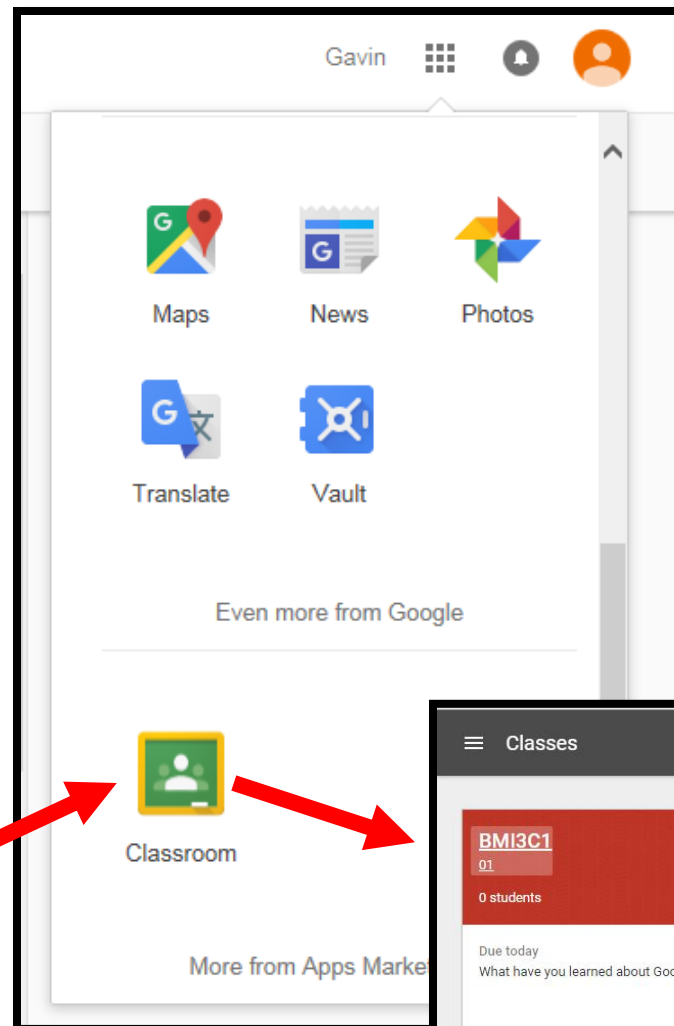
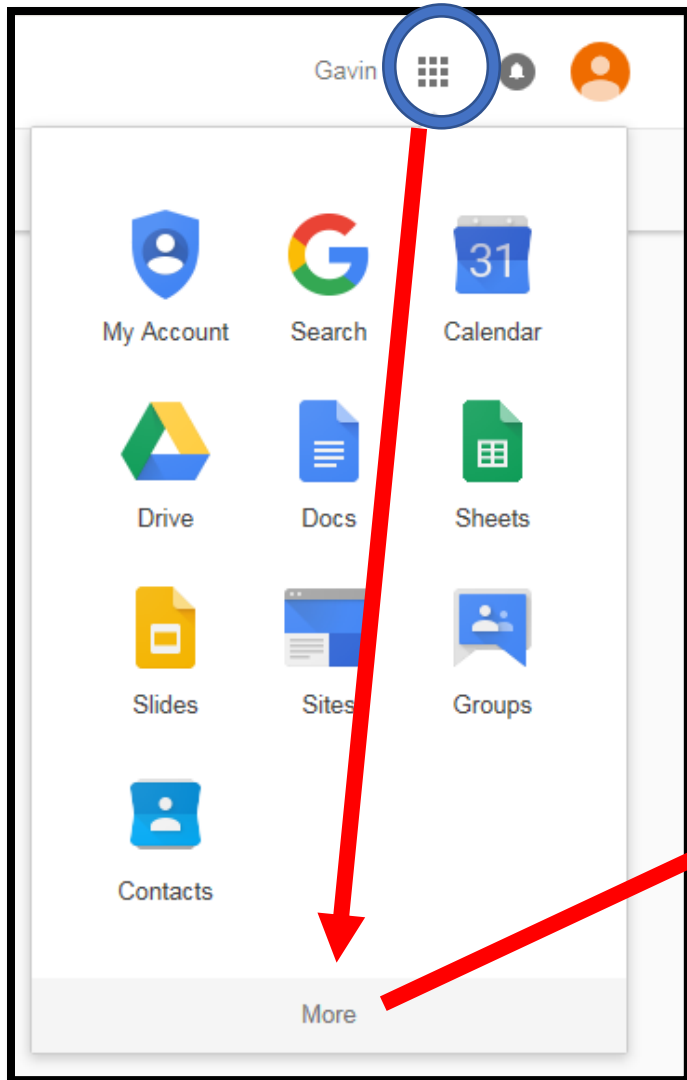


GOOGLE CLASSROOM



Go to www.classroom.google.com

ACCESSING CLASSROOM THROUGH DRIVE





Every Class is on a Mission

Google Classroom is mission control, designed with teachers and students to connect the class, track their progress and achieve more together.

What is Classroom?

Google Classroom is your mission control for class. Create classes, distribute assignments, send feedback, and see everything in one place. Instant. Paperless. Easy.

JOIN CLASS

2

1

Google Classroom

PATH

1. Plus button
2. Join Class
3. Enter Code from teacher
4. Join

Join class

Create class

Join class

Ask your teacher for the class code, then enter it here.

Class code

3

4

CANCEL

JOIN

GOOGLE CLASSROOM DASHBOARD

Course Name

3 Main Tabs

The image shows a screenshot of the Google Classroom dashboard for a course titled "COMPUTERS 2019 01". The browser address bar shows "classroom.google.com". The dashboard features a header with the course name and three main navigation tabs: "Stream", "Classwork", and "People". A blue box labeled "3 Main Tabs" has three arrows pointing to these tabs. Below the tabs is a large banner for the course. The main content area includes an "Upcoming" section with the message "Woohoo, no work due soon!" and a "View all" link. There is also a "Share something with your class..." section and a "View class updates and connect with your class here" section with a "See when new assignments are posted" option.

The three main tabs are **Stream**, **Classwork** and **People**

STREAM



The screenshot shows the Google Classroom interface for a class named 'COMPUTERS 2019 01'. At the top, there are tabs for 'Stream', 'Classwork', and 'People', with 'Stream' being the active tab. Below the navigation bar, there is a dark blue header with the class name 'COMPUTERS 2019 01'. To the right of this header is a white box with the text 'Communicate with your class here' and two options: 'Create and schedule announcements' and 'Respond to student posts'. Below this, there is a section for 'Upcoming' with the text 'Woohoo, no work due soon!' and a 'View all' link. The main content area shows a post by 'Gavin Middleton' titled 'Assignment: Activity #1' posted at 7:44 AM (Edited 7:45 AM).

See announcements from your teacher, student posts and assignment updates in the **Stream**

CREATE POST IN STREAM

The image shows a screenshot of the Google Classroom interface with a dark green header. The header contains a menu icon, the text 'COMPUTERS', and navigation options for 'STREAM', 'WORK', and 'PEOPLE'. The 'STREAM' option is circled in blue. Below the header, a 'Post' dialog box is open, showing a text input field with the placeholder 'Share with your class' and a list of attachment options: Files, Classroom Documents, Websites, and Links to Google Classroom. The dialog box has 'CANCEL' and 'POST' buttons. A 'Create post' button is visible in the background. A plus sign icon is at the bottom right. Blue arrows and numbers 1 through 5 indicate the sequence of steps: 1. Click the plus sign icon. 2. Click the 'Create post' button. 3. Type text in the input field. 4. Click an attachment icon. 5. Click the 'POST' button.

PATH

1. Plus button
2. Create Post
3. Type your post to share with the class
4. Attach files if needed
5. Post

CLASSWORK

Access **Google Calendar**
and your **Class Drive Folder**

Safari File Edit View History Bookmarks Window Help
classroom.google.com
My Drive - Google Drive
COMPUTERS 2019 01
Stream Classwork People
View your work
Google Calendar Class Drive folder

Activity #1
Posted 7:44 AM (Edited 7:45 AM)
Due Feb 5
Do this attached activity in Google Drawings
About Me Poster Google.pdf
PDF
View Assignment

Stream Classwork
+ Create
Assign work to your class here
Create assignments and questions
Use topics to organize classwork into modules or units
Order work the way you want students to see it

- View and submit assignments
- Respond to questions

GOOGLE CALENDAR



☰ COMPUTERS

STREAM

CLASSWORK

PEOPLE

👤 YOUR WORK



Assignment #1

Posted 16:22 (Edited 16:23)

Due 14 Aug

📅 Google Calendar

Assigned

View **Google Calendar** to keep track of assignment due dates and class events.

☰ 31 Calendar TODAY < > August 2018 🔍 Week ⚙️

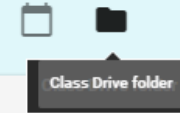
August 2018	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	5	6	7	8	9	10	11
		British Columbia Day (British C Civic/Provincial Day (regional I 4 more		Bring supplies to class			
	GMT-04						
	10am						
	11am						

CLASS DRIVE FOLDER



STREAM CLASSWORK PEOPLE

Classroom creates a Google Drive folder for your Google Classroom files



Assigned



About Me Poster Google.pdf
PDF

[VIEW ASSIGNMENT](#)



Drive



New



My Drive



Computers



Shared with me



Recent



Starred



Bin

Search Drive

My Drive > TEST5

Files



PDF

About Me Poste...



PDF

GOOGLE CLASS...


PEOPLE



COMPUTERS 2019 01

Stream Classwork **People**



Teachers

 Gavin Middleton



See your teacher and students in the class



Stream Classwork **People**

Teachers

 Gavin Middleton 

Students

Actions  Email all guardians 

 Melissa Middleton [Invite guardians](#) 

ASSIGNMENTS

Found under Classwork Tab

Assignment Name

The screenshot displays a user interface for assignments. At the top, there are navigation tabs: 'STREAM', 'CLASSWORK', and 'PEOPLE'. Below these is a section titled 'YOUR WORK' with a calendar icon and a folder icon. The main content area shows an assignment card for 'Assignment #1', posted at 16:22 (edited at 16:23). The card includes a 'Due 14 Aug' label, the title 'About Me Poster', and an attached file 'About Me Poster Google.pdf' (PDF). At the bottom of the card is a 'VIEW ASSIGNMENT' button. The status 'Assigned' is shown on the right side of the card. Blue arrows point from external labels to these specific elements: 'Assignment Name' points to the assignment title, 'Due Date' points to the due date, 'Attached Files' points to the PDF file, and 'View Assignment' points to the button.

Due Date

Attached Files

View Assignment

SUBMITTING AN ASSIGNMENT

Due Feb 5

Activity #1

Gavin Middleton 7:44 AM (Edited 7:45 AM) Add class comment

Do this attached activity in Google Drawings

About Me Poster Google.pdf PDF

Your work
Files you add or create can be viewed and edited by your teacher

Assigned

1

2

1. Add
2. Select Google Drive, Link or File

PATH

1. Add
2. Select Google Drive, Link or File

1



Add



Create



Add



Create



Google Drive



Link



File

2

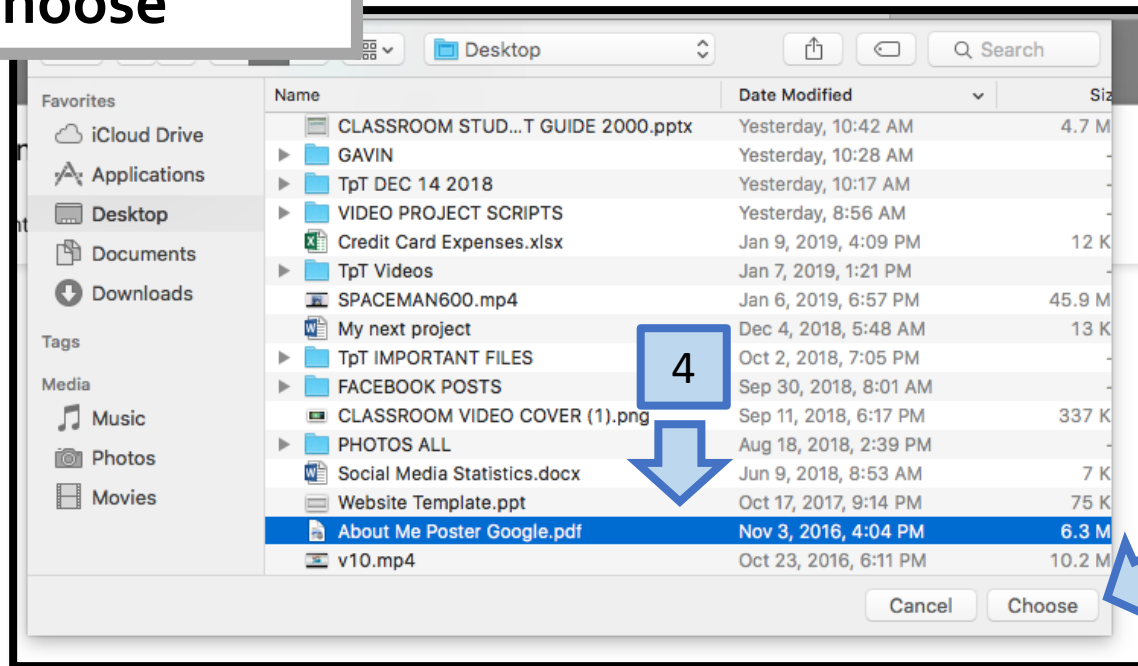
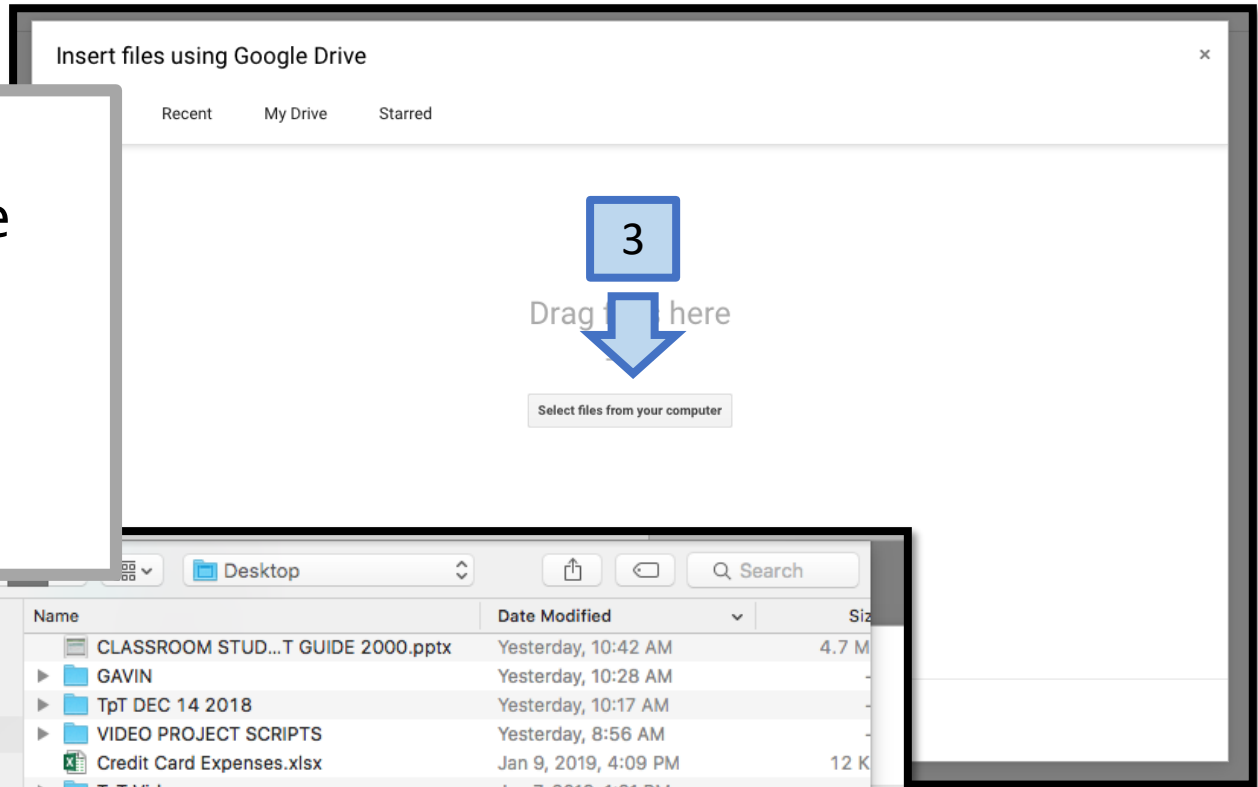


MARK AS DONE

ATTACHING A FILE

PATH (For a File)

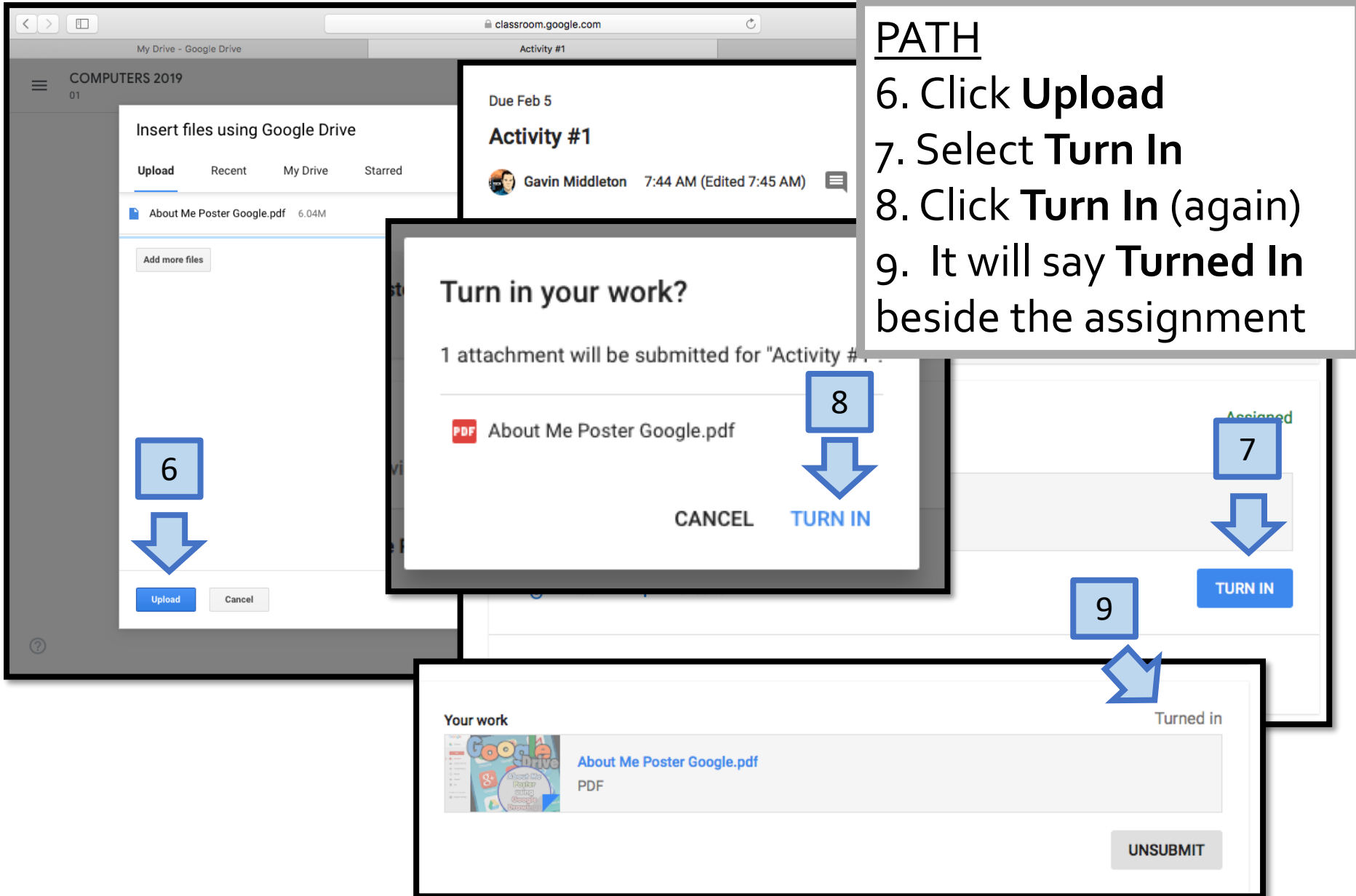
1. Search for the file saved on the computer
2. Click on the file
3. Select **Choose**



SUBMITTING AN ASSIGNMENT

PATH

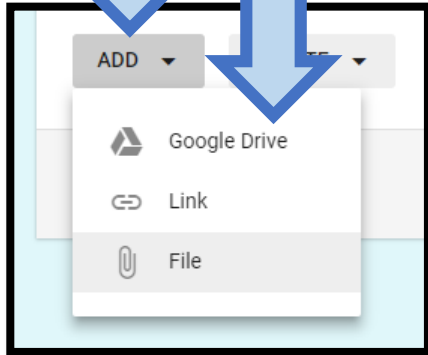
6. Click **Upload**
7. Select **Turn In**
8. Click **Turn In** (again)
9. It will say **Turned In** beside the assignment



INSERT FILES FROM DRIVE

1

2



PATH

1. ADD
2. Google Drive
3. Click a Google Doc
4. Add

Insert files using Google Drive

Upload Recent My Google Drive Starred

3

Today



4

Add

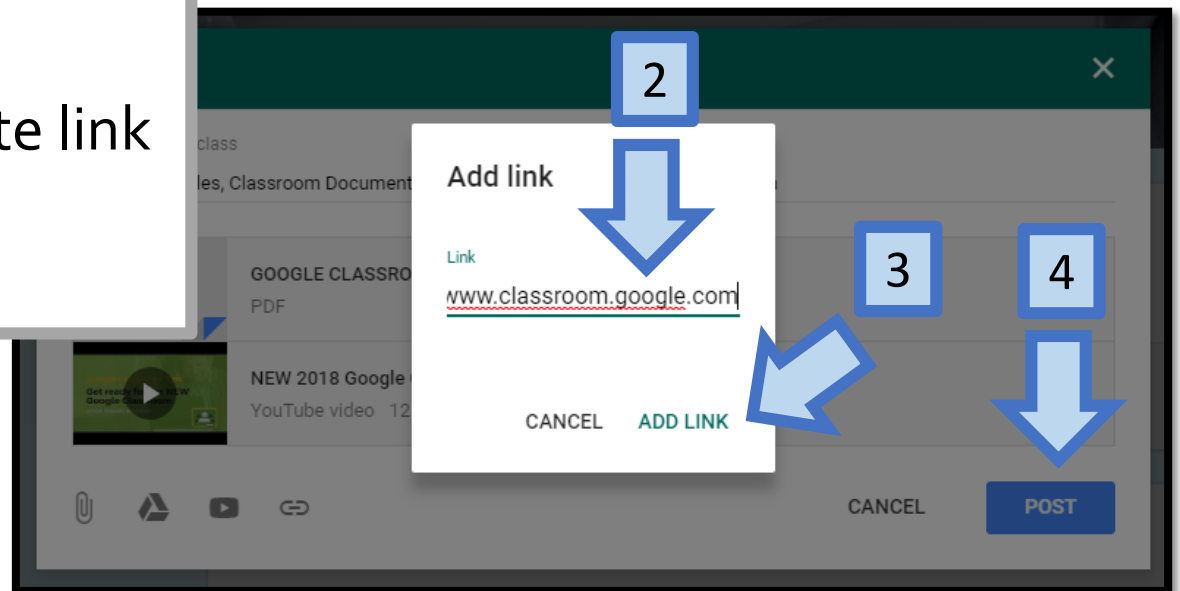
Cancel

ADD LINKS



PATH

1. Link icon
2. Type or paste link
3. Add Link
4. Post



NAVIGATE BACK TO MAIN PAGE



☰ **COMPUTERS**



Due 14 Aug

Assignment #1

 **Melissa Middleton** 16:22 (Edited 16:23)  Add class comment

About Me Poster



About Me Poster Google.pdf

To navigate back to the main page (Stream, Classwork and People), from an assignment, click the course name in the upper left hand corner


Handed in

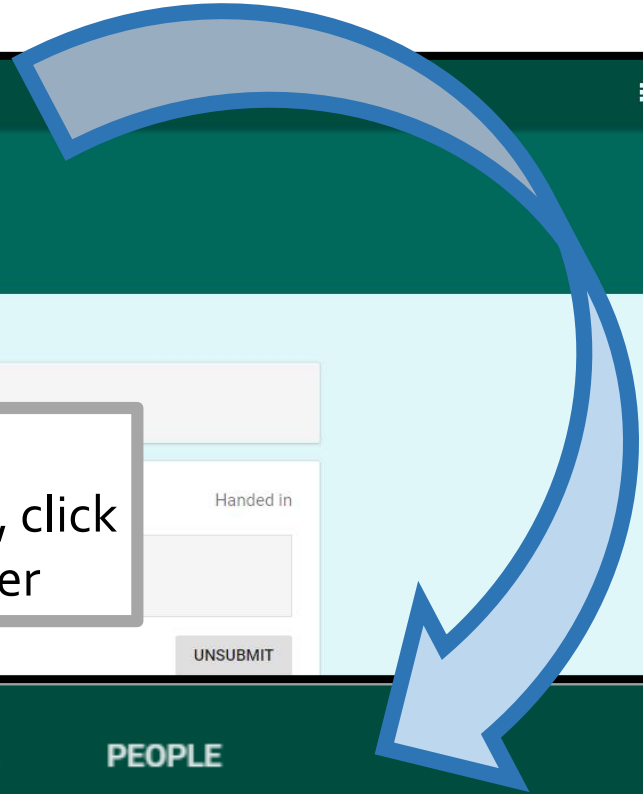
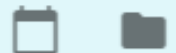
UNSUBMIT

STREAM

CLASSWORK

PEOPLE

 YOUR WORK



MARKED ASSIGNMENT

Due 14 Aug

Assignment #1



Melissa Middleton

16:22 (Edited 16:23)



Add class comment

Your Mark



8.5

10

About Me Poster



About Me Poster Google.pdf
PDF

Your work

Marked

Files that you add or create can be viewed and edited by your teacher



About Me Poster2.pdf
PDF



ADD ▾

CREATE ▾

Private Message

RESUBMIT

Private comments



Melissa Middleton 16:34

Great use of text boxes, word art and images!



Add private comment...

VIEW YOUR WORK

The screenshot shows a student's work dashboard for 'COMPUTERS PER2 BTT'. The 'Classwork' tab is selected. A list of assignments is shown with their due dates and completion status. A callout box on the right provides a detailed view of the 'Assigned' status, and a callout box at the bottom explains the importance of checking due dates and completion status.

1 (Arrow pointing to the 'Classwork' tab)

2 (Arrow pointing to the 'View your work' button)

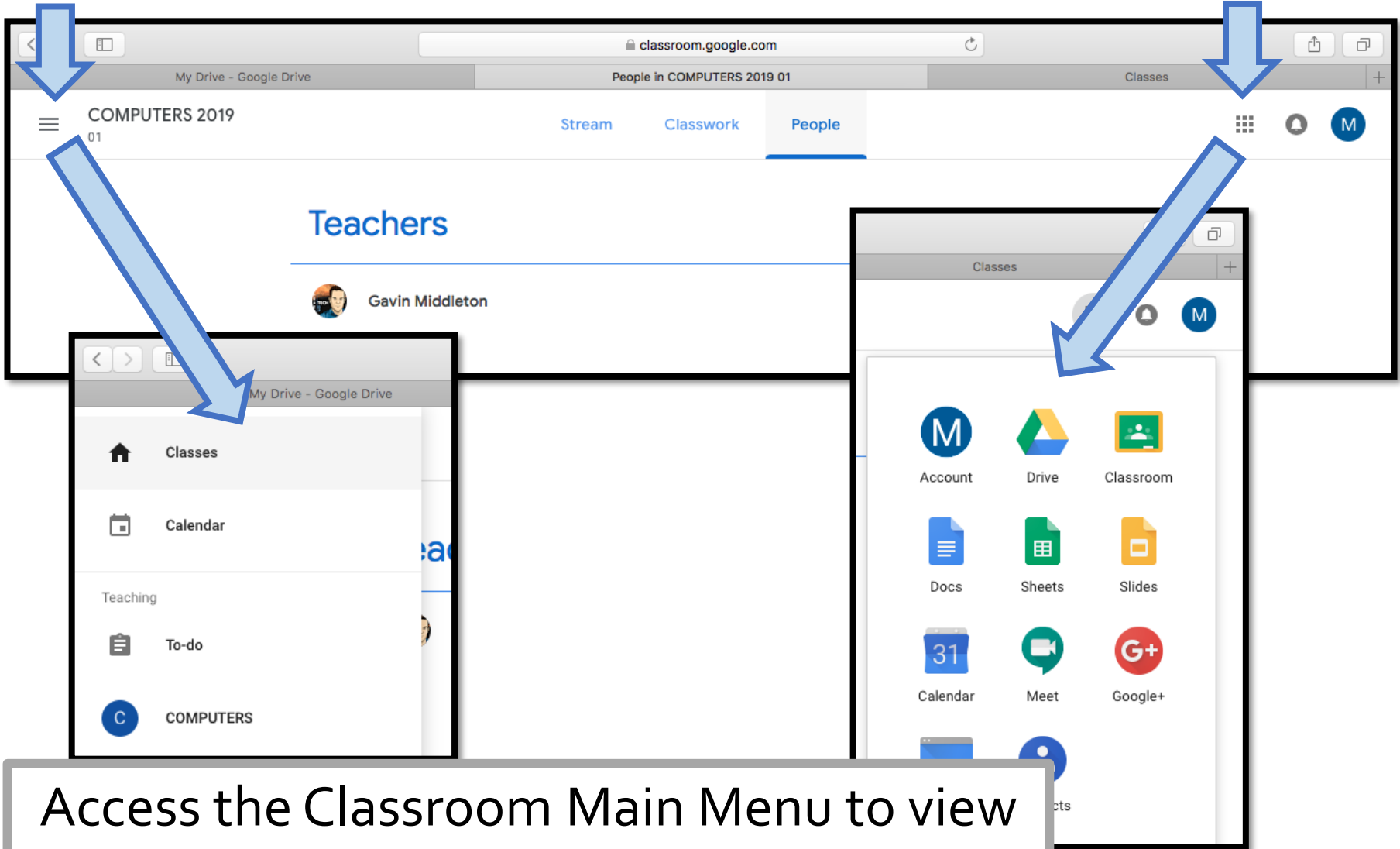
Callout Box: Check **Due Dates** and what you have or have not **Turned in**

Due	Status
No due date	Assigned
No due date	Assigned
Tomorrow	Assigned
Mar 6	Turned in
No due date	Assigned
Mar 9	Turned in
No due date	Assigned
No due date	10/10
No due date	Turned in

Assignment	Due Date
Tech Jobs	No due date
Quiz #1 Link	No due date
Google Slideshow (Choice)	Due Tomorrow
Google Online Safety Roadshow	Due Mar 6
Quiz #1 on Tuesday March 10	No due date
Computer Crime Prezi	Due Mar 9
Computer Crime Definitions	
Minion using Shapes in Google Drawings	
Internet History	
Gr. 9 Retreat Poster	
Intro to Computers	Due Feb 25
Future Tech Videos and Questions	Due Feb 20

MAIN MENU

GOOGLE APPS



Access the Classroom Main Menu to view all of your Classes and Google Calendar